

**Federal Republic of Nigeria**  
**Federal Ministry of Education**  
**Federal Secretariat Complex, Phase III,**  
**Ahmadu Bello Way, Central Business Area, Abuja**

**Invitation for Tender and Expression of Interest for the Execution of Ministry's Capital and Zonal Intervention Projects Nationwide**

The Federal Ministry of Education, Abuja is desirous to implement its Capital and Zonal Intervention Projects Nationwide in the 2015 Appropriation. In compliance with the Public Procurement Act, 2007 the Ministry invites interested, competent, reputable and qualified Contractors & Consultants with relevant experience and good track records necessary for the execution of these projects.

**(2) Scope of Work:**

**Category A (Works)**

<b>S/N</b>	<b>Project Title/Description</b>	<b>Location</b>
i	Construction of Class Room Blocks/VIP Toilets	Various locations in the Six Geo-Political Zones
ii	Renovation/Rehabilitation of Class Room Blocks	Various locations in the Six Geo-Political Zones
Iii	Street Lighting	Gombe Central Senatorial District, Gombe State

**Category B (Goods)**

<b>S/N</b>	<b>Project Title / Discretion</b>	<b>Location</b>
i	Supply of School Books/Furniture/Office and Laboratory Equipment	Various locations in the Six Geo-Political Zones
ii	Supply of Vehicles, Motorcycles and Sewing Machines	Various locations in the Six Geo-Political Zones

**Category C (Consultancy Services)**

<b>S/N</b>	<b>Project Title / Discretion</b>	<b>Location</b>
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| i  | Appointment of Consultants for the Supervision of Consultants of Room Blocks          | Various locations in the Six Geo-Political Zones |
| ii | Consultancy Service for Empowerment Programmes for School Teachers/ Indigent Students | Various locations within Nigeria                 |

(3a) Mandatory Requirements without which a Bidder shall be disqualified from further Participation:

**Prospective bidders are required to submit the following documents:**

- (i) Certificate of Incorporation/Registration with Corporate Affairs Commission (CAC).
- (ii) Evidence of Certification of Compliance from PENCOM in accordance with the Pension Reform Act, 2004. No document from any PFA or evidence of payment to banks will be accepted.
- (iii) Evidence of Tax Clearance Certificate for the last three (3) years (2012, 2013 & 2014) corresponding with declared turnover.
- (iv) Evidence of VAT Registration with TIN No.
- (v) Evidence of compliance certificate of contributions to Industrial Training Fund (ITF) in compliance with the provisions of ITF Amendment Act, 2011.
- (vi) Evidence of Certification by the Financial Reporting Council of Nigeria (FRCN).
- (vii) Evidence of compliance certificate of National Social Insurance Training Fund (NSITF).
- (viii) Submission of an Interim Registration Report (IRR) as evidence of registration on the National Database of Contractors, Consultants and service providers in line with section 6(h) and 6(I)(f) of the public Procurement Act, 2007.
- (ix) Evidence of Tender payment for each Lot and

(x) A sworn affidavit confirming that all information presented and attached are true and correct of the company and that no officer of the Federal Ministry of Education is a former or present Director, Shareholder or has any pecuniary interest in the bidder.

**(3b) Other Requirements:**

(ix) Company Audited Accounts for the last three years (2012, 2013 & 2014) showing annual turnover.

(x) Company Profile and Technical qualifications of key personnel with evidence of experiences on similar jobs.

(xi) Evidence of Registration with Relevant Professional Bodies (for Architects, Civil Engineers, Quantity Surveyors etc.) is mandatory for Construction Works.

(xii) **Detailed Company Profile evidencing its core business and years of experience: relevant experience in assignments of similar nature, references that can attest to successful completion of projects, key personnel available for the assignment, and any other information** that may show the Consultant's ability to carry- out the assignment satisfactorily. (Consultancy Services).

(xiii) List of verifiable construction equipment, with proof of ownership or lease agreement (for Works only)

(xiv) Verifiable list of similar jobs successfully executed in the last three years including Letters of Award of Contracts, Project Costs, Job Completion Certificates and Payments (please provide contact addresses of the Clients).

(xv) Evidence of Financial Capability to execute the Projects (Bank Guarantees from reputable banks will form part of the evaluation criteria); and

(xvi) Evidence of Payment of Tender Fee of N20,000.00 as cost for production of Bid documents and sundry.

**(4) Submission Requirements:**

(i) Compiled proposals (two sets of hard copy) shall be submitted in a sealed tampered proof envelope and labeled "Works", "Goods" or "EOI (Consultancy Services)". and the Project Name at the top right hand corner of the envelope. The name of company should also be written at the reverse side of the envelope and addressed to:

**The Secretary,  
Ministerial Tenders Board,  
Federal Ministry of Education  
Federal Secretarial Complex, Phase III, Abuja.**

(ii) The documents should be deposited in the Tender Boxes at the Podium Wing of the Procurement Department. 3<sup>rd</sup> Floor, FME. Federal Secretarial Complex, Phase III, Abuja.

**(5) Closing:**

**Closing date and time for all submissions is as follows:**

(i) Consultancy Services; **on or before Monday, 2<sup>nd</sup> November, 2015 at 12.00noon prompt.**

(ii) Works and Goods: **on or before Monday, 30<sup>th</sup> November, 2015 at 12.00noon prompt.**

**Late submissions shall not be entertained.**

**(6) Opening:**

Opening of the received documents will commence immediately after the closing time stated above for the Consultancy Services, Works and Goods at the Podium Conference Hall. 2<sup>nd</sup> Floor, Federal Ministry of Education. All Contractors/ Service Providers and/or their Representatives. Relevant Professional Bodies and NGOs are invited to witness the public opening exercise accordingly.

**(7) Please Note That:**

(i) Bidders shall not bid for more than two (2) Projects.

(ii) A post review of Procurement Documentation may be carried out where Contractors and Service Providers may be required to present the original copies of their CAC, VAT, PENCOM, TAX, ITF, FRCN, NSITF Certificates and may thereafter refer any/all to the relevant Security Agencies, Corporate Affairs Commission, Federal Inland Revenue Services (FIRS). National Pension Commission and other relevant bodies for verification.

(iii) The Federal Ministry of Education reserves the right to reject any or all the submissions that do not meet up with the requirements as specified.

**(8) Disclaimer:**

Nothing in this advertisement shall be construed as a commitment on the part of the Ministry to award any or all of the above listed projects.

**Signed:**  
**Permanent Secretary**  
**Federal Ministry of Education**